#### ATTESTATION

# Attestation Form prepared in accordance with section 15 of the Broader Public Sector Accountability Act, 2010 (BPSAA)

TO:

The Board of Stevenson Memorial Hospital, (the "Board")

FROM:

Jody Levac

President and CEO

Stevenson Memorial Hospital

Date:

May 25, 2016

RE:

October 1, 2015 - March 31, 2016 ("the Applicable Period")

On behalf of Stevenson Memorial Hospital (the Hospital) I attest to:

- the completion and accuracy of reports required of the Hospital pursuant to section 6 of the BPSAA on the use of consultants;
- the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;
- the Hospital's compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet; and
- the Hospital's compliance with any applicable procurement directives issued under section
   12 of the BPSAA by the Management Board of Cabinet,

during the Applicable Period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a President & CEO in these circumstances, including making due inquiries of Hospital staff that have knowledge of these matters.

I further certify that any material exceptions to this attestation are documented in the attached Schedule A.

Dated at Alliston, Ontario this \_\_25\_ day of May, 2016 .

Jody Levac

President & CEO

Stevenson Memorial Hospital

I certify that this attestation has been approved by the board of the **Stevenson Memorial Hospital** on June 2<sup>th</sup>, 2016.

Alan Dresser Board Chair

**Stevenson Memorial Hospital** 

#### **SCHEDULE A to Attestation**

- 1. Exceptions to the completion and accuracy of reports required in section 6 of the BPSAA on the use of consultants; **No known exceptions.**
- 2. Exceptions to the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds; **No known exceptions.**
- Exceptions to the Hospital's compliance with the expense claims directive issued under section 10 of the BPSAA by the Management Board of Cabinet; and No known exceptions.
- Exceptions to the Hospital's compliance with the procurement directive issued under section 12 of the BPSAA by the Management Board of Cabinet. No known exceptions.

STEVENSON MEMORIAL HOSPITAL HOSPITAL REPORT ON CONSULTANT USE

Name of Hospital LHIN: Reporting Period:

Stevenson Memorial Hospital Central April 1, 2015 to March 31, 2016

Ö	. Consultant Firm Name(s)	Name and Title of Consulting Contract	Contract Term  If the contract term has been extended please include the original contract term and the amended contract term,	Procurement Value (A) Original value plus (B) Value of amendments and (c) Total procurement value (\$) / Total Paid	Consultant Selection (A) Process (Open Competetive, Invitational Competitive, Non-competitive) If non-competitive, plesse provide an explanation	Modifications to Agreement (Yes/No)
-	PRISM Partners	Stage 1 'Refresh' Proposal	December 24, 2015 to September 15, 2016	(A) Original Procurement Value \$351,685 (\$)Total Paid in reporting period \$110,892	Non Competetive. At the MOHLTC's request to refresh the existing 2008 Redevelopment Proposal for Stage 1 submission to the CLHIN and MOHLTC, the 2008 contract with PRISM was amended to complete the work.	o <sub>Z</sub>

Approved by: Presented to:

Fiscal Year:

2015-16

Quarter:

Q3-Q4

Name:

Terry Kuula

Title:

Chief Financial Officer

Date	Amount	Expenses	Description
Date	Amount	LAPENSES	Description

Nothing to report.

Total 0.00

Approved by Finance Committee - May 26, 2016

Fiscal Year:

2015-16

Quarter:

Q3-Q4

Name:

Shannon Landry

Title:

VP and Chief Nursing Officer

Date	Amount	Expenses	Description
Oct. 14/15	26.90	Travel-GO Ticket	Business Meeting
Oct. 17/15	29.20	Travel-Mileage	Business Meeting
Nov. 6/15	16.00	Travel-Mileage	<b>Business Meeting</b>
Nov. 24/15	70.00	Travel-Mileage	<b>Business Meeting</b>
Nov. 30/15	40.00	Travel-Mileage	<b>Business Meeting</b>
Dec 1/15	70.00	Travel-Mileage	Business Meeting
Total	252.10		

Approved by Finance Committee - May 26, 2016

Fiscal Year:

2015-16

Quarter:

Q3-Q4

Name:

Jody Levac

Title:

President & Chief Executive Officer

Date	Amount	Expenses	Description
Oct. 14/15	60.80	Travel-Mileage	Business Meeting
Oct. 14/15	25.00	Travel-Parking	Business Meeting
Oct. 22/15	25.00	Travel-Mileage	Business Meeting
Nov. 5/15	20.00	Travel-Mileage	Business Meeting
Nov. 13/15	36.80	Travel-Mileage	Business Meeting
Dec. 3/15	20.00	Travel-Mileage	Business Meeting
Dec. 9/15	27.20	Travel-Mileage	Business Meeting
Dec. 10/15	20.00	Travel-Mileage	Business Meeting
Dec. 11/15	20.00	Travel-Mileage	Business Meeting
Dec. 16/15	20.00	Travel-Mileage	Business Meeting
Jan. 20/16	20.00	Travel-Mileage	Business Meeting
Jan. 29/16	25.00	Travel-Mileage	Business Meeting
Feb. 1/16	20.00	Travel-Mileage	Business Meeting
Feb. 10/16	24.30	Meal	Business Meeting

Total 364.10

Approved by Finance Committee - May 26, 2016

Fiscal Year:

2015-16

Quarter:

Q3-Q4

Name:

Dr. O. Ramirez

Title:

Chief of Staff

Date

Amount

**Expenses Description** 

Nothing to report.

Total

0.00

Approved by Finance Committee - May 26, 2016